

RFQ - Request For Quotation



Activity Name Media Equipment

Activity No: 431

PI #: PI_431

RFQ No: RFQ_431

THIS IS NOT A CONTRACT. THIS IS FOR INFORMATION PURPOSES ONLY.

ISSUE DATE:	23-Nov-18	DUE DATE:	30-Nov-18
--------------------	-----------	------------------	-----------

PLEASE LIST ONLY THE NAME OF THE COMPANY THAT WILL RECEIVE PAYMENT, IF SELECTED FOR THIS WORK. PAYMENT WILL NOT BE ISSUED TO ANY THIRD PARTIES

COMPANY Name:	
Company Representative's Name:	
Supplier Address & Telephone Number	
Company / Owner Nationality	

Item No.	ITEM DESCRIPTION	UNIT (pc, kg, set, box, doz, etc)	QTY	UNIT PRICE	TOTAL PRICE
1	Camera 5 D Mark 4	Piece	2		
2	Canon EF 24-105mm f/4 L IS USM Lens	Piece	2		
3	Manfrotto MB MS-BP-IGR Medium Backpack for DSLR Camera & Personal Gear (Green)	Piece	1		
4	DJI Ronin-M Gimbal Stabilizer V3	Piece	1		
5	Beholder DS1 Handheld Stabilizer 3-Axis Brushless Gimbal for DSLR Camera Support Weight 2kg	Piece	1		
6	SanDisk Extreme Pro 256GB SDXC UHS-I Card (SDSDXXG- 256G-GN4IN)	Piece	8		
7	COMAN KX3636 Professional Video Tripod Heavy Duty 7 Aluminum 74 Inch Twin Tubes with Q5 Fluid Head Max loading 13.2 LB for Pro DV Cameras Camcorders	Piece	2		
8	Pelican 0915 SD Memory Card Case (Black)	Piece	1		
9	Altura Photo Professional Cleaning Kit for DSLR Cameras and Sensitive Electronics Bundle with 2oz Altura Photo	Piece	2		
10	Sensor cleaning swabs DHAP Orange medium format 30-33 mm for Leica S2 (12 per pack)	Pack	1		
11	Canon Battery Pack LP-E6N	Pack	4		
12	Sony UWPD11/14 Lavalier Microphone, Bodypack TX and Portable RX Wireless System	Piece	2		
13	ESDDI Lighting Kit Adjustable Max Size 2.6Mx3M Background Support System 3 Color Backdrop Fabric	Pack	1		
14	DJI- phantom 4 pro	Piece	1		

ANTI CORRUPTION NOTICE

Under no circumstances is commission, rebate, payment or any other form of incentive to be offered or provided to employees of Mayday Rescue or their associates in an attempt to directly or indirectly influence the outcome of this sourcing event.

SUB TOTAL**SALES TAX****TOTAL AMOUNT**

Quotation Validity Period		Product Availability	
Warranty & Maintenance Period			
Product Origin (country of manufacture)			
Vendor Registration ID# - Attach copy of Registration Certificate (required)			
Mayday's Delivery Location and Date	Istanbul - Address to be determined later		
SUPPLIER'S Requested Delivery Location and Date :			
Mayday Rescue Payment Terms:	Within ten days of delivery and presentation of completed, signed invoice		
SUPPLIER'S Requested Payment Terms:			
	Provided by Supplier		
	DATE:		
	Name		
	Position:		
	Signature		
	DATE:		

REFERENCE: Mayday Rescue (Media Equipment)

The purpose of this Request for Quotations (RFQ) is to invite qualified Suppliers to submit a quotation for the work funded under **PI 431** . The issuance of a subcontract is subject to availability of funds and the successful negotiation of the subcontract budget and terms, and receiving negative determination after any vetting procedures, if required. The Contract resulting from this award will be a single firm fixed price purchase order. The program reserves the right to make multiple awards, or no award under this RFQ.

The requirements for this activity are described in the "Statement of Work" in Attachment I. Mayday Rescue encourages your organization to indicate its interest in this procurement by submitting a quotation according to the instructions in Attachment II "Instructions to Offerors". **Quotations will be evaluated based on the "Evaluation Criteria" in Attachment III. Mayday Rescue will make an award to the responsible Offeror submitting an offer which provides best value to the project: technical merit and price will be both considered.** To be considered, Offerors should submit a complete quotation no later than the closing date and time indicated above. Offerors should ensure that the quotation is well-written in English, easy to read, follow the instructions provided and contain only requested information.

Any questions should be submitted in writing and submitted to the following Email:procurement@maydayrescue.org no later than three days after the issue date of this RFQ. No questions will be entertained if they are received by means other than the specified address below. The RFQ number should be stated in the subject line. Answers will be compiled and distributed within three days from the closing date of questions.

Potential Suppliers should Register their business on the following link before submitting their Offer

https://docs.google.com/forms/d/1gBwdbDRBhugwi6Bw4PTzYxQKvTK_dbuhFl1qy-S6qc/viewform?ts=5be1558f&edit_requested=true

Any supplier didn't register his business will be disqualified immediately. Sincerely,
Mayday Rescue.

**ATTACHMENT I: STATEMENT OF WORK
FOR ACTIVITY 431**

Suppliers must supply the items listed in the table above under Item Description, and include the rest of the required information.

ATTACHMENT II: Instructions to Offerors

- Supplier should provide the exact items as per included - in the table above

- No cost incurred by the Supplier in preparing and submitting offers will be reimbursable by the program

ATTACHMENT III: I Evaluation Criteria

Evaluation Criteria

Suppliers that submit quotations will be evaluated based on the lowest-priced, technically-acceptable and the following aspects will prevail:

- Price
- Delivery time - timetable
- Warranty Period
- Technical merit (exact specifications as per Item Description above)

REQUEST FOR QUOTATIONS: TERMS AND CONDITIONS

1. Evaluation and Award: The award will be made to a responsible offeror whose offer follows the RFQ instructions, meets the eligibility requirement (lowest-priced, technically-acceptable approach): meets or exceeds the minimum required technical specifications, and is judged to be the best value based on a lowest-price, technically-acceptable basis. Mayday Rescue may request to see samples of any or all of these materials before purchase.

2. Significant Deficiencies: Please note that if there are significant deficiencies regarding responsiveness to the requirements of this RFQ, an offer may be deemed "non-responsive" and thereby disqualified from consideration. Mayday Rescue reserves the right to waive immaterial deficiencies at its discretion.

3. Terms and Conditions: This is a Request for Quotations only. Issuance of this RFQ does not in any way obligate Mayday Rescue to make an award or pay for costs incurred by potential offerors in the preparation and submission of an offer. Additional terms and conditions are outlined below:

(a) Mayday Rescue's standard payment terms are net 10 days after receipt and acceptance of any commodities or deliverables. Payment will only be issued to the entity submitting the offer in response to this RFQ and identified in the resulting award; payments will not be issued to a third party.

(b) Any award resulting from this RFQ will be a firm fixed-price purchase order.

4. Special Note: This request in no way obligates Mayday Rescue to award a contract, nor does it commit Mayday Rescue to pay any cost incurred in the preparation and submission of any quotations/offers. .

In all cases Mayday Rescue reserves the right to:

- Cancel the solicitation without award.
- Make multiple awards based on cost, warranty and delivery.

5. Ethical Conduct:

(a) You warrant that no employee of Mayday Rescue has been offered or received any direct or indirect benefit, privilege or perk that could be considered a conflict of interest between you and Mayday Rescue arising from the award of this or any future purchase order.

(b) The acceptance of these conditions warrant that neither you, nor any of your suppliers, subcontractors or agents are involved directly or indirectly with any designated criminal or terrorist organisation, or any activities such as child labour, people trafficking, the production of and/or supply of narcotics, arms, ammunition and mines or any other such activities that could bring the name of Mayday Rescue or its associates into disrepute